

Meeting:	NuLeAF Annual General Meeting, 18 October 2007
Agenda Item:	3
Subject:	Appointment of Chair and Vice-Chair
Author:	Fred Barker
Purpose:	To appoint and Chair and Vice-Chair

Invitations for nominations were circulated to Member Authorities on 3 September.

An accompanying note explained that:

- a councillor from any contributing member authority may be nominated for the positions of Chair and Vice-Chair;
- candidates may be nominated by any member authority, and should be seconded by another member authority;
- any nominations should be submitted in writing to reach the NuLeAF secretariat before the commencement of Steering Group business at 11.00am on Thursday 18 October 2007;
- if any position is contested, voting cards will be issued to the nominated delegate from each contributing member authority represented at the AGM;
- In the event of the need for an election, candidates (or their nominee) will be asked to make a 2 minute presentation to the AGM in support of their candidature;
- voting will be by secret ballot and each ballot will eliminate the candidate with the least votes; and
- the AGM's advice will be sought in the event of a tied vote.

A verbal update on nominations will be provided at the meeting.