

**NUCLEAR LEGACY ADVISORY FORUM**

**LGA SPECIAL INTEREST GROUP ON**

**RADIOACTIVE WASTE MANAGEMENT AND NUCLEAR**

**DECOMMISSIONING**

**Draft Minutes of the AGM held on 18 October 2007, Manchester Town Hall**

Present:

Cllr Bill Risby, Manchester City Council (Acting Chair and Vice Chair)  
 Cllr Mike Davidson, Allerdale Borough Council  
 Cllr Terry Fraser, Vale of White Horse District Council  
 Cllr Glyn Jarvis, Newport City Council  
 Cllr Tim Knowles, Cumbria County Council and Copeland Borough Council  
 Cllr Geoff Lilley, Hartlepool Borough Council  
 Cllr Bernard Whittle, Lancashire County Council  
 Fred Barker, Executive Director, NuLeAF  
 Robin Carton, Plymouth City Council  
 Christine del Corral, PA, NuLeAF  
 Rod Crawford, Dundee City Council  
 Steve Giblin, Tameside Metropolitan Borough Council  
 Adrian Hurst, Hartlepool Borough Council  
 Stewart Kemp, Cumbria County Council  
 John Pitchford, Suffolk County Council  
 Mark Woodger, Essex County Council

		<b>ACTION</b>
	<p><b>Apologies</b> were received from: Dr Jill Sutcliffe, Project Officer, NuLeAF; Sue Brett, Cumbria County Council; Bob Chamberlain, Suffolk Coastal District Council; David Davies, Copeland Borough Council; Peter Day, Oxfordshire County Council; Mel Fleming, Suffolk County Council; Cllr Jonathan Glen, Hampshire County Council; Shaun Gorman, Cumbria County Council; Cllr Allan Holliday, Copeland Borough Council; Charles Holmes, Allerdale Borough Council; Peter Jackson, South Gloucestershire Council; Cllr Kevin Jones, Flintshire County Council; Fergus McMorrow, Copeland Borough Council; Cllr Tony Markley, Cumbria County Council; David Martin, Allerdale Borough Council; Cllr Alan Matthews, Bury Metropolitan Borough Council; Cllr Roy Oldham, Tameside Metropolitan Borough Council; David Palk, Suffolk County Council/POS; Clive Pink, Suffolk Coastal District Council; Cllr George Regan, Dundee City Council; Kerry Rickards, Sedgemoor District Council; Cllr Matthew Riddle, South Gloucestershire Council; Cllr Sam Standage, Allerdale Borough Council; Alistair Stewart, Shepway District Council; Cllr Julian Swainson, Suffolk County Council; Paul Walker, Hartlepool Borough Council; Cllr Ken Wyatt, Rotherham Metropolitan Borough Council;</p>	

<b>1</b>	<b>MINUTES OF THE 2006 AGM</b>	
1.1	The draft minutes of the 2006 AGM were agreed as a true record and would be placed on the NuLeAF website.	<b>CdC</b>
1.2	There were no matters arising.	
<b>2</b>	<b>CONSTITUTION</b>	
2.1	Two changes had been made to the draft constitution considered at the June meeting of the Steering Group: <ul style="list-style-type: none"> <li>- addition of a clause on NuLeAF's remit (para 3);</li> <li>- clarification that the Chair and Vice-Chair should be councillors from fee-paying member authorities (para 16).</li> </ul>	
2.2	The AGM formally adopted the constitution as presented.	
<b>3</b>	<b>APPOINTMENT OF CHAIR AND VICE CHAIR</b>	
3.1	One nomination had been received for each of the positions. Cllr Allan Holliday of Copeland Borough Council was nominated and seconded as Chair. This was unanimously agreed. Cllr Julian Swainson of Suffolk County Council was nominated and seconded as Vice Chair. This was also unanimously agreed.	
<b>4</b>	<b>ANNUAL REPORT TO THE AGM</b>	
4.1	The ED introduced the report that provided an overview of organisational developments and activities since the previous AGM.	
4.2	RCr provided an update on the position in Scotland where it was hoped to re-launch the Scottish Committee towards the end of the year.	
4.3	The AGM agreed that the annual report presented a true picture of NuLeAF developments and activities	
<b>5</b>	<b>FINANCE AND STAFFING</b>	
5.1	The ED introduced the report which provided a financial statement for 06-07, projections for 07-08 and 08-09, and proposals for staffing, for increasing the level of payments from contributing authorities and for auditing NuLeAF accounts.	
5.2	RCa raised the question of contingency planning for a situation where NuLeAF may have insufficient funds to continue to employ staff. It was agreed that the employing authority (Suffolk County Council) be asked to consider the question of redundancy	

5.3	<p>payments and the implications for the NuLeAF budget.</p> <p>The AGM also agreed:</p> <ol style="list-style-type: none"> <li>1 the out-turn statement for 2006-07</li> <li>2 that the PA post be advertised early in the New Year</li> <li>3 that the Project Officer post not be re-advertised, but that arrangements be made to commission project work on a case by case basis</li> <li>4 in principle that it wishes to continue to secure the services of an Executive Director on a further two year contract from June 08</li> <li>5 to ask the employing authority, in liaison with the Chair and Vice-Chair, to consider whether to offer a contract extension to the current Executive Director</li> <li>6 to increase requested payments from contributing authorities by 10%</li> <li>7 that NuLeAF's accounts be audited by Suffolk County Council on an annual basis.</li> </ol>	<p><b>FB/JP</b></p> <p><b>FB</b> <b>FB</b></p> <p><b>JP</b></p> <p><b>CdelC</b></p> <p><b>CdelC</b></p>
<b>6</b>	<p><b>WORK PROGRAMMES AND TARGETS FOR 2008</b></p> <p>6.1 The ED introduced the report which covered 5 main work streams:</p> <ul style="list-style-type: none"> <li>- infrastructure</li> <li>- policy</li> <li>- promotion and representation</li> <li>- membership</li> <li>- budget</li> </ul> <p>6.2 The AGM agreed:</p> <ol style="list-style-type: none"> <li>1 the aims and targets set out in this paper; and</li> <li>2 to review progress at the AGM in 2008.</li> </ol>	
<b>7</b>	<p><b>VOTE OF THANKS</b></p> <p>7.1 A vote of thanks was proposed to Cllr Bill Risby for his work as Vice Chair and Acting Chair. This was unanimously agreed.</p>	