

Meeting:	Annual General Meeting, 24 October 2012
Agenda Item:	2
Subject:	Election of Chair and Vice-Chair
Author:	Catherine Draper
Purpose:	To elect the Chair and Vice-Chair

Invitations for nominations were circulated to Member Authorities by e-mail.

Councillors Knowles, the current Chair, has indicated his willingness to serve for a further year.

At the time of writing, the Secretariat has not received any formal written nominations for the position of Vice-Chair.

The procedure for nominations and elections is as follows:

- a councillor from any contributing member authority may be nominated for the positions of Chair and Vice-Chair;
- candidates may be nominated by any member authority, and should be seconded by another member authority;
- any nominations should be submitted in writing by email (catherine.draper@nuleaf.org.uk) to reach the NuLeAF secretariat before 4.00pm on Monday, 22 October 2012;
- if any position is contested, voting cards will be issued to the elected member delegates from each contributing member authority represented at the AGM;
- in the event of the need for an election, candidates (or their nominee) will be asked to make a 2 minute presentation to the AGM in support of their candidature;
- voting will be by secret ballot and each ballot will eliminate the candidate with the least votes; and
- the AGM's advice will be sought in the event of a tied vote.

A verbal update on nominations will be provided at the meeting.