

Meeting:	Annual General Meeting, 21 October 2011
Agenda Item:	2
Subject:	Election of Chair and Vice-Chair
Author:	Fred Barker
Purpose:	To elect the Chair and Vice-Chair

Invitations for nominations were circulated to Member Authorities by e-mail.

Councillors Knowles and Swannick - the current Chair and Vice Chair respectively – have indicated their willingness to serve for a further year.

At the time of writing, no other nominations have been received. The deadline for nominations is 5.00 p.m. on Wednesday 19 October.

If other nominations are received and a position is to be contested, the procedure is as follows:

- voting cards will be issued to the elected member delegates from each contributing member authority represented at the AGM;
- in the event of the need for an election, candidates (or their nominee) will be asked to make a 2 minute presentation to the AGM in support of their candidature;
- voting will be by secret ballot and each ballot will eliminate the candidate with the least votes; and
- the AGM's advice will be sought in the event of a tied vote.

A verbal update on nominations will be provided at the meeting.