

Meeting:	Annual General Meeting, 20 October 2010
Agenda Item:	2
Subject:	Election of Chair and Vice-Chair
Author:	Fred Barker
Purpose:	To elect the Chair and Vice-Chair

Invitations for nominations were circulated to Member Authorities by e-mail and e-bulletin.

After three year's service as Chair, Councillor Holliday will have reached the end of his tenure, so is standing down. The AGM will no doubt wish to record its thanks to Councillor Holliday. At the time of writing, the Secretariat has not yet received any formal written nominations for the position of Chair.

Councillor Swannick - the current Vice Chair – has indicated his willingness to serve for a further year.

The procedure for nominations and elections is as follows:

- a councillor from any contributing member authority may be nominated for the positions of Chair and Vice-Chair;
- candidates may be nominated by any member authority, and should be seconded by another member authority;
- any nominations should be submitted in writing to reach the NuLeAF secretariat before 5.00pm on Monday 18 October 2010 (contact catherine.draper@nuleaf.org.uk);
- if any position is contested, voting cards will be issued to the elected member delegates from each contributing member authority represented at the AGM;
- in the event of the need for an election, candidates (or their nominee) will be asked to make a 2 minute presentation to the AGM in support of their candidature;
- voting will be by secret ballot and each ballot will eliminate the candidate with the least votes; and
- the AGM's advice will be sought in the event of a tied vote.

A verbal update on nominations will be provided at the meeting.