

Meeting:	NuLeAF Steering Group, 19 April 2007
Agenda Item:	9
Subject:	Finances
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Purpose:	To provide projections for 06/07 and 07/08 and report on the prospects for future funding

Introduction

This report provides financial projections for 06/07 and 07/08 and reports on prospects for funding from the NDA, DEFRA and member authorities.

Recommendation

It is recommended that the SG endorses the approach to securing funding from NDA, DEFRA and member authorities as outlined in this report.

Projections for Financial Years 06/07 and 07/08

The attached projections are:

- 06/07 (close to actual): an expenditure of £105,400 and income of £99,500. The deficit of £5900 will be met from reserves.
- 07/08: estimated expenditure is £162,600 (largely arising from staff and associated costs) and income of £120,000. The deficit of £42,600 can be met from reserves, leaving estimated reserves of £42,055.

Prospects for Funding in 07/08

The basis for income projections in 07/08 is:

- NDA: NDA has a budget allocation of £60,000 for funding contributions to NuLeAF and the equivalent group in Scotland. NDA has requested that NuLeAF liaise with the Scottish Group so that funding applications are made at the same time. It is currently assumed that the contribution to NuLeAF will be at the same level as 06/07 (£40,000). However, in view of the substantive increase in work on NDA-related issues, the Executive Director will make the case to the NDA for an increased level of funding.
- DEFRA: The Executive Director is currently in discussion with DEFRA about NuLeAF's MRWS work programme for 07/08 (see item 4 on the agenda). It is anticipated that this will provide the basis for a successful bid for funding in 07/08. It is currently assumed that this will be for £60,000, but the Executive Director will explore the scope for an increased level of funding.
- Member Authorities: A significantly larger number of member authorities need to be encouraged to make an annual financial contribution. Based on the rates agreed at the AGM in October 06 (below), an income of £20,000 from member authorities is currently assumed. In order to encourage payments, it is intended to write in early June to (a) Corresponding Member Authorities (to CEOs, cc officer and member contacts) highlighting the value of NuLeAF work and (b) to non-member authorities (to CEOs) explaining what NuLeAF does and inviting membership.

Population	Annual Contribution
Up to 100k	£550
100k – 200k	£825
200k – 500k	£1100
500k – 1m	£1650
Above 1m	£2200

It is also possible that funding will be secured from Trust Funds during the course of 07/08 (see item 10), but potential incomes from these sources have not been included in 07/08 estimates at this time.

NuLeAF out-turn for FY 2006/07 and projections for 2007/08

	2006/07 (close to actual)	2007/08 ESTIMATES
EXPENDITURE		
Exec Director ¹	45,000.00	66,000.00
Project Officer ²	9,000.00	43,000.00
Personal Asst ³	23,500.00	25,400.00
Staff office costs & expenses ⁴	11,000.00	12,000.00
Secretariat services ⁵	6,000.00	3,000.00
Consultancy ⁶	4,300.00	6,000.00
Other expenses ⁷	2,000.00	1,000.00
Room hire & catering ⁸	3,000.00	3,000.00
Print & design ⁹	1,500.00	3,000.00
Postage ¹⁰	100.00	200.00
TOTAL	105,400.00	162,600.00
INCOME		
NDA ¹¹	40,000.00	40,000.00
Nirex ¹²	40,000.00	
Local authorities ¹³	9,500.00	20,000.00
DEFRA ¹⁴	10,000.00	60,000.00
TOTAL	99,500.00	120,000.00
Balance +/-	-5,900.00	-42,600.00
Reserves b/f	90,555.00	84,655.00
Reserves c/f	84,655.00	42,055.00

¹ Full costs for Exec Director salary and 'on costs' (pension and NI) not incurred until 07/08.

² Project Officer started work on 5 February 07. Estimates include salary and 'on costs'. For 06/07 a small provision is made for additional days worked prior to full-time working.

³ Full costs for PA salary and 'on costs' not incurred until 07/08.

⁴ Estimates include travel and expenses costs for NuLeAF staff and office costs for ED and PO (including one-off equipment costs in 06/07)

⁵ Costs from continuing role of joint Cumbria/Manchester secretariat. .

⁶ Estimate for 06/07 includes presentation and facilitation at a regional seminar (Galson Sciences), first instalment for preparation of report on planning/rights of withdrawal (Hetherington Nuclear Consulting) and final contribution to 05/06 Enviro study.

⁷ Includes speaker and Cumbria/Manchester secretariat travel and accommodation expenses.

⁸ Includes Steering Group meetings and regional seminars (in 06/07)

⁹ For 06/07 covers the brochure, seminar material and business cards.

¹⁰ Covers delivery of documents and items eg equipment to PO

¹¹ NDA has made a contribution of £40,000 in 06/07. Funding bids have to be made each year.

¹² Nirex made a payment of £40,000 in 06/07. Nirex will not exist in 07/08.

¹³ Payments have been received from 11 member authorities in 06/07.

¹⁴ DEFRA funding for 06/07 lower than originally anticipated as a result of severe budgetary constraints.