

Meeting:	Annual General Meeting, 15 October 2015
Agenda Item:	3
Subject:	Election of Chair and Vice-Chair
Author:	Catherine Draper
Purpose:	To elect the Chair and Vice-Chair

Invitations for nominations were circulated to Member Authorities by e-mail.

Councillor Richard Smith MVO (Suffolk County Council), the current Chair, and Councillor Brendan Sweeney (Barrow-in-Furness Borough Council), the current Vice-Chair, have indicated their willingness to serve for a further year. No other nominations have been received at the time of writing.

The procedure for nominations and elections is as follows:

- a councillor from any contributing member authority may be nominated for the positions of Chair and Vice-Chair;
- candidates may be nominated by any member authority, and should be seconded by another member authority;
- any nominations should be submitted in writing by email (catherine.draper@nuleaf.org.uk) to reach the NuLeAF secretariat before 4.00pm on Tuesday, 13 October 2015;
- if any position is contested, voting cards will be issued to the elected member delegates from each contributing member authority represented at the AGM;
- in the event of the need for an election, candidates (or their nominee) will be asked to make a 2 minute presentation to the AGM in support of their candidature;
- voting will be by secret ballot and each ballot will eliminate the candidate with the least votes; and
- the AGM's advice will be sought in the event of a tied vote.