

## NuLeAF 2016-17 Service Plan Report

**Objective 1. Identify key issues for members resulting from NDA Strategy implementation including Parent Body Organisation competitions, community benefits, and waste storage consolidation proposals.**

**Objective 2. Engage with the delivery of NDA Strategy III and the NDA Business Plan and encourage maximum consultation with NDA site host communities.**

**Objective 3. Engage with the development of the Integrated Waste Management (IWM) Strategy and encourage maximum consultation with NDA site host communities.**

**Objective 4. Continue to engage with NDA, Site Licensee Companies, the regulators and host Local Authorities on site restoration, interim and end states and Intermediate Level Waste treatment/Fuel Element Debris storage.**

- NuLeAF's Executive Director attends meetings of the Integrated Waste Management (IWM), Site Decommissioning and Remediation (SDR), and Critical Enablers (CE) Theme Overview Groups (TOGs). Reports on the topics discussed at these meetings are tabled at each Steering Group and Radioactive Waste Planning Group meeting. He also participated in the NDA work plan teleconference for the SDR TOG.
- Members concerns on plans for the transport of waste were formally raised with Magnox's Managing Director, and Magnox attended both the June and December Steering Group meetings to explain their Care and Maintenance, Communications and Stakeholder Engagement and Optimising End States programmes.
- John Clarke, CEO of NDA attended the June Steering Group meeting and spoke on NDA structure and changes of relevance to local government; developments in the NDA estate; and the way NDA interfaces with NuLeAF and local government.
- James McKinney (NDA) attended the April Radioactive Waste Planning Group meeting and gave a presentation on the implementation of Strategy III; NDA's work on how it manages waste; and the move towards a single radioactive waste strategy.
- NuLeAF prepared a response to the consultation on the NDA's draft Business Plan 2017-20
- NuLeAF's Executive Director participated (via phone) in the inaugural meeting of the Integrated Waste Management (IWM) Forum established by BEIS.
- The Executive Director gave a presentation on NuLeAF's work programme to an NFLA seminar on 26<sup>th</sup> August. NuLeAF continues to work with the Nuclear Free Local Authorities on areas of common interest.
- NuLeAF's Executive Director met with the chair and officer of SCCORS (Scottish Council Committee on Radioactive Substances) and has continued to liaise with them on areas of shared interest.
- NuLeAF's Executive Director visited Trawsfynydd on the 29<sup>th</sup> and 30 November to see the work being carried out under the 'Lead and Learn' programme. A visit for the wider NuLeAF membership is planned for 2018.

**Objective 5. Engage with and advise NDA and the regulators on institutional controls and the scope for the transfer of nuclear licensed sites to local authorities.**

- NuLeAF's Executive Director and Charlotte Rushmere, Principal Planning Officer at Dorset County Council attended workshops organised by NDA to discuss their work on Proportionate Regulatory Controls (PRC) and Guidance for the Requirements for Release of nuclear licensed sites from radioactive substances regulation (GRR).

These topics have also been discussed at Site Decommissioning and Remediation Theme Overview Group meetings, which the Executive Director attends.

- Hannah Pooley of BEIS and Shelly Mobbs of Eden Nuclear and Environment Ltd attended the October Radioactive Waste Planning Group meeting to discuss the report Shelly had prepared for BEIS on PRC. Subsequently a response was submitted to BEIS' call for comments on their draft proposal.
- Bob Smith (Environment Agency) attended the April meeting of the Radioactive Waste Planning Group to present their latest thoughts on the proposed Guidance for the Requirements for Release of nuclear licensed sites from radioactive substances regulation (GRR). A response was submitted to the consultation on this topic undertaken by the UK environment agencies, led by SEPA. NuLeAF members had assisted the environment agencies in the development of their guidance in the previous year.
- Ian Warner (Magnox) gave a presentation on the implementation of the GRR as part of the 'Lead and Learn' programme at Trawsfynydd.

**Objective 6. Hold an annual meeting between Low Level Waste Repository Ltd, the industry and local authorities to discuss plans for disposal of Very Low Level Waste/Low-Activity Low Level Waste (VLLW/LALLW) and explore issues of concern. Continue to encourage VLLW/LALLW management in line with the requirements for community engagement set out in Low Level Waste Policy and Strategy & NDA Strategy.**

- Cath Giel and Craig Ashton (LLWR Ltd), David Loudon (NDA), Tim Bond (Magnox Ltd) and Charles Mason (Sellafield Ltd) attended the Radioactive Waste Planning Group meeting held on 24<sup>th</sup> January 2017. They gave presentations on the LLW programme, highlighting the work done to divert LLW from disposal at the LLWR, and their work in supporting the supply chain. They also highlighted areas of risk and opportunity in the coming years.
- NuLeAF's Executive Director attends National Waste Programme meetings (Regulatory and Delivery Overview Group) and reports back to members.

**Objective 7. Monitor revisions of local policies for radioactive waste management and encourage consistency between policies for radioactive waste management within local development waste plans.**

- A revision of Briefing Paper 13 on radioactive waste management and Local Plans was carried out in November 2016 to reflect the updated LLW Strategy. The compendium of radioactive waste policies attached to the paper was updated.
- NuLeAF continues to monitor the revision of Local Plans and comment when appropriate.
- A response was given to the consultation by Cumbria County Council on its revised Minerals and Waste Plan.
- A response was also provided to the consultation on the Northamptonshire Minerals and Waste Plan consultation on proposed modifications.

**Objective 8. Maintain regular dialogue with RWM and Dept. of Energy & Climate Change (now BEIS) to take forward the Geological Disposal Facility siting process, based on the 2014 White Paper on Geological Disposal.**

Three face to face liaison meetings and numerous ad hoc telephone and personal conversations have taken place. NuLeAF has been in dialogue with RWM and BEIS to establish an agreed programme of regular meetings for 2017/18.

**Objective 9. Build awareness of the Geological Disposal Facility and the potential for local government to become involved in the new siting process, launched in 2017.**

- The GDF siting process is a standing item on the agenda for both NuLeAF's Steering Group and Radioactive Waste Planning Group meetings.
- NuLeAF co-hosted a fringe event with RWM at the LGA Conference 2016. NuLeAF's Chair and Vice-Chair provided support and introductions. NuLeAF's Executive Director also attended and NuLeAF secretariat supported RWM in organising the event and mailing conference attendees.
- NuLeAF assisted BEIS in drawing up an invitation list for its workshop on 24<sup>th</sup> January, and following the event established a link with the secretariat of District Councils Network and County Councils Network along with ADEPT (Association of Directors of Environment, Planning and Transportation).
- Eamon Lally (Policy Officer, LGA) attended the June Steering Group meeting and was briefed on the GDF siting process.
- Delays in the siting process mean that this work-stream has not developed as rapidly as expected. Consultations on the community and land use planning aspects are now expected in autumn 2017 with the official launch in 2018.

**Objective 10. Support and advise on the developing framework for working with communities, geological screening and land use planning aspects of the GDF as they evolve and are then launched during 2016/17**

- NuLeAF's Executive Director was a member of CRWG, the body established by BEIS (Dept. of Business, Energy and Industrial Strategy) to consider community and planning issues around the GDF siting process. The final meeting of the CRWG group took place in April 2016.
- Any developments have been reported to the Steering Group and Radioactive Waste Planning Group.
- The Executive Director attended a workshop organised by Welsh Government on 6 January. This was an awareness raising event for the GDF siting process. NuLeAF will work with Welsh Government, RWM and WLGA to support any local authority in Wales which wishes to learn more about the siting process.
- Delays in the siting process mean that the anticipated launch of the siting process is not now due until 2018.

**Objective 11. Advise RWM on the development of communication materials and resources around the GDF process**

- RWM presented draft BGS materials to Radioactive Waste Planning Group meeting on 20<sup>th</sup> July.
- NuLeAF secretariat and officers from Sedgemoor District Council and South Gloucestershire Council provided comments on draft geological pages of RWM website.

**Objective 12. Maintain and develop online resources on the Geological Disposal Facility for local government**

- NuLeAF has set up an LGA Knowledge Hub group and associated webpages which will provide a resource for local government on the GDF siting process.
- NuLeAF's LinkedIn Group and Twitter feed provides regular updates on GDF and wider nuclear decommissioning matters.
- NuLeAF's website carried information on homepage about NuLeAF/RWM fringe event at LGA conference
- NuLeAF's website provided link to RWM information videos

**Objective 13. Advise and support RWM in developing its internal processes and staff awareness**

- NuLeAF Chair and Executive Director attended the first meeting of RWM's Stakeholder Action Group (SAG) and participated in the second meeting of the group by phone.
- NuLeAF Chair and Executive Director attended RWM stakeholder workshop 13<sup>th</sup>-14<sup>th</sup> October
- NuLeAF's Executive Director participated in RWM's organisational readiness review on 3<sup>rd</sup> and 4<sup>th</sup> October.

**Objective 14. On behalf of RWM, support the organisation of international site visits for interested local government parties, building understanding of the technical and political challenges, and the economic opportunities, that a GDF presents.**

Delays in the GDF siting process mean that there has been no work to date on this objective.

**Objective 15. Continue to advise planning authorities in the development of policies for higher activity waste (HAW) storage and/or disposal. Continue to advise Dept. of Business, Energy and Industrial Strategy, Department of Communities and Local Government (DCLG), NDA, RWM and regulators in the delivery of Government policy for Higher Activity Waste locally.**

- NuLeAF submitted responses to both the NDA HAW Strategy consultation and Cumbria County Council's consultation on its revised Minerals and Waste Development Plan.
- The Executive Director receives periodic updates on the work of the Spent Nuclear Fuels and Nuclear Materials Theme Overview Group by Danny Fox, NDA.
- NuLeAF secretariat has attended CoRWM plenary meetings as an observer.
- The Executive Director gave a presentation on NuLeAF and the local authority viewpoint on the GDF siting process to the refreshed CoRWM group in January 2017.

**Objective 16. Support RWM's delivery mission through providing advice to local authorities considering entering the siting process**

NuLeAF assisted RWM in setting up a number of discussions with individual local authorities, held at the LGA 2016 Conference in Bournemouth.

**Objective 17. Continue to support the interests of member authorities impacted by SNF and radioactive waste storage and disposal issues as a consequence of new nuclear build.**

**Objective 18. Continue to liaise with New Nuclear Local Authorities Group and advise and assist as appropriate regarding radioactive waste management and SNF storage impacts at nuclear new build sites**

A Briefing Paper was prepared on Small Modular Reactors to inform members of the implications that SMRs might have for the decommissioning of NDA sites.

**Objective 19: To seek to open dialogue with EDF Energy to discuss their plans for decommissioning and the role that host communities and local authorities could play.**

Nigel Knee of EDF gave a presentation on their decommissioning plans at the March Steering Group meeting and has indicated he would welcome future engagement.

NuLeAF secretariat spent considerable time trying to engage with EDF to arrange this meeting.

**Objective 20. Continue to participate in SDP Advisory Group meetings and represent the interests of affected local authorities up until the conclusion of the SDP in summer 2016. Report on progress to NuLeAF Steering Group and Radioactive Waste Planning Group.**

- The Executive Director attended final meeting of SDP Advisory Group following announcement of preferred site. NuLeAF will continue to monitor developments and offer advice to members affected by transport of RPVs.
- At direction of the Steering Group, the Executive wrote to MOD congratulating them on their stakeholder engagement.

**Objective 21. Continue to support and represent local authorities in the development of community funds with a view to maximizing community benefits and also planning gain through S106, Community Infrastructure Levy and other mechanisms**

At the direction of the Steering Group, the Executive Director wrote to Greg Clark to remind him of NuLeAF's position on community benefits following the changes to delivery of the Shale Wealth Fund. NuLeAF expressed concern to the Minister that the approach proposed for shale was not appropriate for the GDF process.

**Objective 22. Continue to assist member authorities as appropriate to ensure that effective engagement arrangements exist with Sellafield, SLCs and NDA, either through the local SSG or direct engagement, to ensure appropriate socio-economic support for communities.**

**Objective 23. Continue to seek a consistent approach in the setting of socio-economic criteria for Sellafield and Magnox sites.**

- Bill Hamilton attended SG on 7 September, gave a presentation and took questions on recent developments in NDA stakeholder engagement and socio-economic policy.
- Socio-economics was discussed at the Steering Group meeting on 7<sup>th</sup> June with both John Clarke, CEO NDA, and Paul Lonsdale of Magnox.
- NuLeAF raised the possibility of a NuLeAF/NDA socio-economic workshop with Bill Hamilton. This has evolved into the planned NDA stakeholder summit being held in Cumbria in September 2017, which will focus on socio-economic issues.
- The Executive Director has established contact with the new secretariat of SCCORS, highlighting areas of common interest. A presentation on NuLeAF's work was given to SCCORS on 20 June.

**Objective 24. Monitor implementation of recommendations arising from Fukushima accident. Consider other safety and security issues relevant to radioactive waste management and decommissioning, where these have implications for local authorities.**

No action on this work-stream has been required.

*Director's Assistant specific*

**Objective 25. Support Executive Director in delivering Geological Disposal Facility work programme**

**Objective 26. Support Executive Director in delivering other aspects of NuLeAF work programme**

**Objective 27. Support NuLeAF meetings and other events.**

**Objective 28. Ensure effective web and new media communication.**

**Objective 29. Oversee finance and accounts.**

- Participated in RWM/BEIS/NuLeAF liaison meetings and planning meetings for Conference 2016.
- Worked with RWM in organisation of a joint event at the 2016 LGA conference and associated arrangements.
- Submitted Annual Report to LGA
- Scheduled Steering Group and Radioactive Waste Planning Group meetings for 2016-17, booked venues, liaised with presenters, distributed papers, and minuted meetings.
- Researched and wrote paper on SMRs for Sept Steering Group meeting and researched and wrote paper on site visits for December Steering Group meeting.
- Produced revised compendium of local authority radioactive waste policies as Appendix to Briefing Paper 13.
- Produced 8 newsletters and 4 e-bulletins
- Updated website regularly. Twitter monitored daily. Tweeted and posted items on LinkedIn as appropriate
- Accounts for FY2015-16 prepared and submitted to auditor in timely fashion. Met with auditor to discuss findings. Prepared quarterly internal financial reports and for Steering Group as necessary. Liaised with Suffolk County Council in order to ensure finances are managed correctly. Prepared draft Budget for 2017-18 Service Plan
- Made all travel and accommodation arrangements for Executive Director and any other NuLeAF members travelling on NuLeAF business.
- Prepared and carried out member survey to review NuLeAF performance.

**Objective 30. Monitor other relevant national and local policy development; report on engagement opportunities to members. Prepare and submit NuLeAF comments as appropriate.**

Responded to consultations on:

- SEPA/Environment agencies proposals on administrative controls
- Cumbria Minerals and Waste Plan
- Northamptonshire Minerals and Waste Plan
- Higher Activity Waste (HAW) Strategy consultation
- Proportionate Regulatory Controls
- Sizewell C (on implications for legacy wastes)
- NDA draft Business Plan 2017-20

## ANNEX A: Outputs outcomes

<p><b>Objective 1. Identify key issues for members resulting from NDA Strategy implementation including Parent Body Organisation competitions, community benefits, and waste storage consolidation proposals.</b></p> <p><b>Objective 2. Engage with the delivery of NDA Strategy III and the NDA Business Plan and encourage maximum consultation with NDA site host communities.</b></p> <p><b>Objective 3. Engage with the development of the Integrated Waste Management (IWM) Strategy and encourage maximum consultation with NDA site host communities.</b></p> <p><b>Objective 4. Continue to engage with NDA, Site Licensee Companies, the regulators and host Local Authorities on site restoration, interim and end states and Intermediate Level Waste treatment/Fuel Element Debris storage.</b></p>		
Attend at least 80% of meetings of the Integrated Waste Management, Critical Enablers and Site Decommissioning and Remediation Theme Overview Groups		70% of TOG meetings attended. Note this output measure also applies to Objectives 4 and 5.
Participate in update briefings on the Nuclear Materials/ Spent Nuclear Fuel Theme Overview Group as appropriate.		2 teleconferences held
Regularly report to Steering Group on the Theme Overview Group meetings and the wider work of the NDA.		Standing agenda item
Attend the annual NDA Stakeholder event and report back to members.		No event held to date. NuLeAF are actively supporting the NDA stakeholder summit to be held in September 2017.
Continue to engage with NDA to understand and communicate how the Value Framework informs NDA strategy implementation.		No action as no opportunities to engage on this issue in 2016/17
Conduct a bi-annual survey of members to identify levels of satisfaction with NDA Strategy implementation and NuLeAF performance.		Carried out Feb 2017
Updates on NDA Strategy and related matters to be a standing item for reporting to Steering Group and RWPG		Standing agenda item.
Submission of IWM Strategy consultation response.		No consultation undertaken as yet. Likely in 2017/18.
Submission of response to the SEA of the IWM Strategy.		See above
Host an engagement event on the Integrated Waste Management Strategy as part of Steering Group and/or RWPG meetings.		James McKinney presented to RWPG April 2016
Maintain regular contact with Magnox on these issues. Hold at least one discussion between Magnox and members at Steering Group and/or RWPG.		Magnox attended SG meetings June and December 2016

<b>Objective 5. Engage with and advise NDA and the regulators on institutional controls and the scope for the transfer of nuclear licensed sites to local authorities.</b>		
NuLeAF to host discussion between the regulators and both Steering Group and the Radioactive Waste Planning Group on this issue as appropriate.		NDA attended RWPG Oct 2016
Through NuLeAF, two local authority planning experts to sit on NDA/regulator forum exploring these issues.		Dorset and Somerset attended meeting Nov 2017. Dorset attended workshops May and August 2016.
<b>Objective 6. Hold an annual meeting between Low Level Waste Repository Ltd, the industry and local authorities to discuss plans for disposal of Very Low Level Waste/Low-Activity Low Level Waste (VLLW/LALLW) and explore issues of concern. Continue to encourage VLLW/LALLW management in line with the requirements for community engagement set out in Low Level Waste Policy and Strategy &amp; NDA Strategy.</b>		
Meeting held and reported on.		Meeting held 24 <sup>th</sup> January 2017.
<b>Objective 7. Monitor revisions of local policies for radioactive waste management and encourage consistency between policies for radioactive waste management within local development waste plans.</b>		
Response made to consultations on all major revisions to local plans and wastes plans that cover areas hosting an NDA site.		Responded to Cumbria MWDF
Completion of annual update of record of the policies on radioactive waste in all relevant local plans.		Updated Nov 2016
<b>Objective 8. Maintain regular dialogue with RWM and Dept. of Business, Energy &amp; Industrial Strategy to take forward the Geological Disposal Facility siting process, based on the 2014 White Paper on Geological Disposal.</b>		
Regular phone or face to face meetings with Dept. of Business, Energy & Industrial Strategy and RWM.		4 meetings held and telephone contact
Regular meetings with RWM (either face to face or by phone) held.		11 meetings and telephone contact
Geological Disposal Facility siting process to be a standing item on the agenda of all NuLeAF Steering Group and Radioactive Waste Planning Group meetings.		Standing agenda item
<b>Objective 9. Build awareness of the Geological Disposal Facility and the potential for local government to become involved in the new siting process, launched in 2017.</b>		
Invite the Chief Executive of the LGA to attend a NuLeAF Steering Group meeting.		On hold because of slip in timetable. A senior LGA Official (Eamon Lally) did attend a SG meeting and continues to liaise with NuLeAF.
Arrange a meeting with LGA CEO with NuLeAF and RWM.		As above
RWM and NuLeAF jointly present to or meet the Board to discuss GDF.		As above

Article on GDF published in LG First magazine.		As above
Deliver an event at the 2016 Local Government Association conference, held jointly with RWM and DECC. Materials provided to delegates at conference.		Held. Well attended and positive feedback.
LGA agreement to place GDF on 2017 conference agenda. This would be greatly enhanced if a relevant Minister could attend, but this is not within control of either RWM or NuLeAF.		Because of slip in timetable, only more limited engagement planned by RWM at 2017 conference.
Other outputs: <ul style="list-style-type: none"> <li>Feedback from NuLeAF Steering Group meetings</li> <li>Feedback from joint events such as at the Local Government Association conference</li> <li>Report to RWM and BEIS on relevant communication / discussions within Local Government Association.</li> </ul>		NuLeAF update standing agenda item for Liaison meetings
<b>Objective 10. Support and advise on the developing framework for working with communities, geological screening and land use planning aspects of the GDF as they evolve and are then launched during 2016/17</b>		
NuLeAF and individual LAs to submit a response to the likely consultation on community engagement aspects.		Consultation delayed
At least 3 NuLeAF member local authorities submit their own responses, drawing on the NuLeAF submission as appropriate.		As above
Reporting and discussion of developments in the Geological Disposal Facility siting process to continue to be a standing item on the agenda of all NuLeAF Steering Group and Radioactive Waste Planning Group meetings.		Standing agenda item.
NuLeAF and individual LAs to submit a response to the public consultation on land use planning.		Consultation delayed
At least 3 NuLeAF member local authorities submit their own responses, drawing on the NuLeAF submission as appropriate.		As above
NuLeAF to represent the Local Government Association on workshops and engagement on the Assessment of Sustainability (AoS) and Habitat Regulation Assessment (HRA) for the Geological Disposal Facility.		None taken place
<b>Objective 11. Advise RWM on the development of communication materials and resources around the GDF process</b>		
NuLeAF to participate in, and source other potential members of a 'testing' group to advise RWM on content, tone and structure of prospectus and any other materials linked to the invitation to participate following launch of siting process.		BGS outputs tested at RWPG July 2016. Comments made on draft website.
NuLeAF will also use its Steering Group as a sounding board for the prospectus as it develops.		No action required to date
<b>Objective 12. Maintain and develop online resources on the Geological Disposal Facility for local government</b>		
LinkedIn and Twitter feed used to provide regular updates on developments in the Geological Disposal Facility process.		Items posted as appropriate

LGA Knowledge Hub pages available online and regularly updated.		Pages created and updated
<b>Objective 13. Advise and support RWM in developing its internal processes and staff awareness</b>		
NuLeAF's Executive Director to attend the workshop and at least 80% of meetings of the planned Advisory Panel.		Attended workshop, No Advisory Panel meetings held
NuLeAF's Executive Director will participate in RWM's staff awareness events and advise on induction processes as appropriate.		Attended October workshop
NuLeAF will advise on the development of RWM's Knowledge Hub, providing feedback as the information materials develop.		No action required to date.
<b>Objective 14. On behalf of RWM, support the organisation of international site visits for interested local government parties, building understanding of the technical and political challenges, and the economic opportunities, that a GDF presents.</b>		
Unlikely any action will be required in this period		No action
<b>Objective 15. Continue to advise planning authorities in the development of policies for higher activity waste (HAW) storage and/or disposal. Continue to advise Dept. of Business, Energy &amp; Industrial Strategy, Department of Communities and Local Government (DCLG), NDA, RWM and regulators in the delivery of Government policy for Higher Activity Waste locally.</b>		
Consultation responses to all relevant local and waste plan revisions submitted.		Cumbria and Northants
Annual update of record of the policies on radioactive waste in all relevant local plans completed.		Updated Nov 2016
Consultation response to Integrated Waste Management Strategy consultation submitted. Engagement in related events as appropriate.		Submitted response to HAW strategy consultation
<b>Objective 16. Support RWM's delivery mission through providing advice to local authorities considering entering the siting process</b>		
Meetings held with every local authority expressing an interest in the siting process.		No action required
Participation in local siting processes if agreed.		No action required
<b>Objective 17. Continue to support the interests of member authorities impacted by SNF and radioactive waste storage and disposal issues as a consequence of new nuclear build.</b>		
NuLeAF to engage as appropriate.		Paper on SMRs to SG
<b>Objective 18. Continue to liaise with New Nuclear Local Authorities Group and advise and assist as appropriate regarding radioactive waste management and SNF storage impacts at nuclear new build sites</b>		
NuLeAF to attend at least one New Nuclear Local Authorities Group meeting and liaise with the New Nuclear Local Authorities Group secretariat as appropriate.		Not attended as content not pertinent to NuLeAF work.
Relevant updates on New Nuclear Local Authorities Group to be reported to NuLeAF Steering Group as appropriate.		Officers reported back as appropriate

<b>Objective 19: To seek to open dialogue with EDF Energy to discuss their plans for decommissioning and the role that host communities and local authorities could play.</b>		
To invite EDFE to present to Steering Group.		SG March 2017
<b>Objective 20. Continue to participate in SDP Advisory Group meetings and represent the interests of affected local authorities up until the conclusion of the SDP in summer 2016. Report on progress to NuLeAF Steering Group and Radioactive Waste Planning Group.</b>		
NuLeAF to attend Submarine Dismantling Project Advisory Group meetings as required.		Attended last meeting Aug 2016
<b>Objective 21. Continue to support and represent local authorities in the development of community funds with a view to maximizing community benefits and also planning gain through S106, Community Infrastructure Levy and other mechanisms</b>		
Round table meeting held within 2016/17 if appropriate.		No action required
<b>Objective 22. Continue to assist member authorities as appropriate to ensure that effective engagement arrangements exist with Sellafield, SLCs and NDA, either through the local SSG or direct engagement, to ensure appropriate socio-economic support for communities.</b>		
<b>Objective 23. Continue to seek a consistent approach in the setting of socio-economic criteria for Sellafield and Magnox sites.</b>		
NuLeAF to respond as appropriate.		Discussed with John Clarke June 2016, NDA Sept 2016, and Magnox Dec 2016
Invitation offered to Magnox to present to Steering Group on this issue and respond to member concerns.		Magnox attended Dec 2016
Engagement undertaken with the new management of Sellafield to highlight the issues of concern to members in relation to community benefits.		Engagement delayed until 2017/18 – it is hoped that Tony Fountain (Sellafield CEO) will attend a SG meeting in 2017/18 .
<b>Objective 24. Monitor implementation of recommendations arising from Fukushima accident. Consider other safety and security issues relevant to radioactive waste management and decommissioning, where these have implications for local authorities.</b>		
No specific work identified for 2016-17.		No action required
<b>Objective 25. Support Executive Director in delivering Geological Disposal Facility work programme</b>		
<b>Objective 26. Support Executive Director in delivering other aspects of NuLeAF work programme</b>		
<b>Objective 27. Support NuLeAF meetings and other events.</b>		
<b>Objective 28. Ensure effective web and new media communication.</b>		
<b>Objective 29. Oversee finance and accounts.</b>		
Attendance at meetings as appropriate		Attended 3 liaison meetings
Organisation of events and meetings as agreed		Supported LGA fringe event

Background research and information gathering		As above
Annual report, Local Government Association report and other information submitted.		Submitted
4 Steering Group meetings & AGM		June, Sept, Dec 2016 and Mar 2017
1 NDA/Site Licensee Company Engagement meeting		24 Jan 2017
1 seminar (optional)		No theme identified
3 or 4 Radioactive Waste Planning Groups		Apr, Jul, Oct 2016 and Jan 2017
Production of 8 newsletters and 4 e-bulletins		8 newsletters, 4 e-bulletins
Website kept up to date to provide information resource for members and others.		Reviewed and updated as required
Monitor Twitter feed and post tweets as appropriate on topics of interest to followers.		Tweeted as appropriate
New articles posted on LinkedIn site at least 4 times per month.		Articles posted as appropriate
Submission of finance reports and other information as required.		Quarterly internal reports produced
Produce end of year accounts and submit to auditors.		Done. Good report from auditor
<b>Objective 30. Monitor other relevant national and local policy development; report on engagement opportunities to members. Prepare and submit NuLeAF comments as appropriate.</b>		
NuLeAF to respond to other consultations as appropriate and report on this at the end of each financial year.		7 consultation responses submitted