

## NuLeAF: NUCLEAR LEGACY ADVISORY FORUM

### LGA SPECIAL INTEREST GROUP ON RADIOACTIVE WASTE MANAGEMENT AND NUCLEAR DECOMMISSIONING

**Draft Minutes of the AGM held on 11<sup>th</sup> March 2020,  
Central Library, St Peter's Square, Manchester**

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**Present:**

Cllr Matthew Riddle	South Gloucestershire Council (Chair)
Cllr David Moore	Copeland Borough Council (Vice-Chair)
Cllr Eddy Newman	Manchester City Council (Vice-Chair NFLA)
Cllr David Godfrey	Folkestone & Hythe District Council
Cllr David Wimble	Folkestone & Hythe District Council
Cllr Michael Green	Lancashire County Council
Cllr David Blackburn	Leeds City Council
Cllr Mike Caswell	Sedgemoor District Council
Cllr Chris Morgan	Somerset West & Taunton Council
Cllr Richard Smith	Suffolk County Council
Rob Ward	Copeland Borough Council
Rachel Whaley	Cumbria County Council
Charlie Pope	Devon County Council
Sean Morris	Manchester City Council
Louise Martin	Somerset County Council
John Burton	Somerset West & Taunton Council
Gillian Ellis-King	South Gloucestershire Council
Cameron Clow	Suffolk County Council
Philip Matthews	NuLeAF
Catherine Draper	NuLeAF

		ACTION
	Apologies were received from: Richard Griffin – Allerdale Borough Council, Cllr David Southward – Cumbria County Council, Cllr Craig Rivett & Lisa Chandler – East Suffolk Council, Terry Burns – Essex County Council, Graham Hammond- Folkestone & Hythe District Council, Linda Townsend – Gloucestershire County Council, Cllr Sean Chaytor – Hull City Council, Doug Bamsey – Sedgemoor District Council, Sion Roberts – Snowdonia National Park Authority, Jon Beckett – Stroud District Council, Dylan Llewelyn Jones – Ynys Mon County Council.	
<b>1</b>	<b>MINUTES OF THE 2019 AGM AND MATTERS ARISING</b>	
1.1	The Minutes were agreed as a true record of the previous meeting and will be posted on the NuLeAF website.	CD

1.2	With regard to holding a meeting to discuss the decommissioning of the AGR fleet, following discussions with BEIS this was now timetabled for the September Steering Group meeting.	
<b>2</b>	<b>ELECTION OF OFFICERS</b>	
2.1	No other candidates having come forward Cllr Matthew Riddle was re-elected as Chair and Cllrs David Moore and Eddy Newman were re-elected as Vice-Chair and Vice-Chair (NFLA) respectively.	
<b>3</b>	<b>ANNUAL REPORT</b>	
3.1	PM introduced the paper which had been circulated prior to the meeting. The paper highlighted work activities carried out by NuLeAF over the past year.	MR/PM
3.2	The following amendments to the report were noted: <ul style="list-style-type: none"> <li>Steering Group date should be June 2019</li> <li>Update name of West Somerset Council to Somerset West &amp; Taunton Council</li> </ul>	
3.3	In response to a query PM clarified the difference between the membership categories. Following discussion it was agreed that the Chair would write to those corresponding authorities who attend meetings and receive assistance from NuLeAF to ask them to consider making a financial contribution.	
3.4	It was noted that NuLeAF had written to a number of organisations over the year requesting action or highlighting issues of concern. It was requested that this should be detailed in future reports.	
3.5	The AGM agreed that the report represented a true picture of NuLeAF's organisational developments and activities. The Chair and Steering Group thanked the NuLeAF staff for their work over the last year.	
<b>4</b>	<b>REPORT ON FINANCES AND FUNDING</b>	
4.1	PM presented the report which provided a forecasted financial statement for 2019-20, budget for 2020-21, and prospects for future funding.	
4.2	The procurement process for funding from RWM was discussed. Members felt that NuLeAF presented a unique opportunity for RWM, NDA, central government and regulators to engage with local government, and were disappointed that NuLeAF had to go through the tender process to secure funding.	

4.3	The AGM agreed: 1. The budget for 2019-20. 2. To hold the membership rates at their current level for a further year. Proposed by Cllr Matthew Riddle, seconded by Cllr Chris Morgan and agreed unanimously. 3. Approved the minor increases in subsistence rates and gave permission for first class travel under the circumstances outlined.	
<b>5</b>	<b>REVIEW OF MEMBERSHIP OF GMF</b>	
5.1	A paper had been circulated prior to the meeting which highlighted the benefits and costs of NuLeAF's membership of the GMF.	
5.2	Members spoke in support of continuing membership of GMF, recognising the importance of the international connections it gave NuLeAF.	
5.3	It was agreed that membership would be renewed for the coming year and reviewed again in due course.	PM
<b>6</b>	<b>REPORT ON MEMBERSHIP SURVEY</b>	
6.1	NuLeAF carries a bi-ennial survey of members. A report was presented with its outcomes and proposed actions.	PM/CD
<b>7</b>	<b>LOCATION OF MEETINGS</b>	
7.1	The meeting discussed whether the current locations of meetings (London and Manchester) were the most appropriate. It was agreed that the provision of free rooms at 18 Smith Square and, when available, Manchester Town Hall was an over-riding consideration.	
7.2	The provision of video conferencing was discussed and it was agreed that if this could be provided at a reasonable cost it should be considered.	CD
<b>8</b>	<b>DATE OF NEXT MEETING</b>	
8.1	The next AGM will be held as part of the Steering Group meeting in March 2021, date to be decided.	
<b>9</b>	<b>ANY OTHER BUSINESS</b>	
9.1	There was no further business.	

	<b>ACTION</b>	<b>FOR</b>	<b>STATUS</b>
1.1	Post minutes of previous meeting on the website	CD	Done
3.3	The Chair will write to those local authorities who attend NuLeAF meetings and receive assistance from NuLeAF secretariat but who do not make a financial contribution.	MR/PM	Given the Covid pandemic it was decided it was best to delay this until a more suitable time.
5.3	Review membership of GMF at December Steering Group.	PM	The item was considered and membership renewed for a further year.
6.1	Implement outcomes of member survey	PM/CD	Done.
7.2	Consider provision of video-conferencing when booking venues	CD	All meetings moved online because of the Covid-19 pandemic. Blended meetings will be offered when face to face meetings are permitted.