

**Meeting:** Annual General Meeting  
**Date:** 14<sup>th</sup> June 2023  
**Item:** 2  
**Subject:** Election of Officers  
**Author:** Catherine Draper



Members were notified of the situation regarding election of officers by email on 3<sup>rd</sup> May and again on 17<sup>th</sup> May 2023, viz:

### **Chair**

The current Chair is Cllr David Moore of Copeland Borough Council, who has served one year of the potential three years permitted under the Nuleaf constitution. Copeland Borough Council ceased to exist on 1<sup>st</sup> April 2023 following local government reorganisation and has been superseded by Cumberland Council. Cllr Moore is content to serve another term as Chair.

### **Vice-Chair**

Cllr Mike Caswell has served one year as Nuleaf Vice-Chair, nominated by Sedgemoor District Council. The Council ceased to exist on 1<sup>st</sup> April 2023, however, Cllr Caswell is also a Somerset Council Councillor and has been nominated by SCC to be their representative to Nuleaf. Cllr Caswell is content to serve a further term as Vice-Chair.

### **Vice-Chair (NFLA)**

Cllr David Blackburn has served only one term in this role and has indicated that he is willing to continue for a further year.

The procedure for nominations and elections is as follows:

- a councillor from any contributing member authority may be nominated for the positions of Chair and Vice-Chair;
- candidates may be nominated by any member authority, and should be seconded by another member authority;
- any nominations and seconds should be submitted in writing by email ([philip.matthews@nuleaf.org.uk](mailto:philip.matthews@nuleaf.org.uk)) to reach the Nuleaf secretariat before 4.00pm on Wednesday 7<sup>th</sup> June 2023. Candidates should submit a short biography and reason for standing for the position.
- in the event of the need for an election, voting will follow the procedure set out in Annex A; and
- the AGM's advice will be sought in the event of a tied vote.

## **Annex A: Protocol for online elections as agreed at the meeting of the Steering Group on December 15<sup>th</sup> 2022.**

### ***In advance of the meeting***

- I. In advance of the meeting, candidates should submit a short biography and reason for standing for the position. This needs to be with the secretariat by the deadline for candidates to submit nominations and seconds which will be one week before the date of the meeting.
- II. Should there be more than one candidate for each position then an election will take place. The candidates 'pitch' will then be circulated to all elected members representing contributing authorities and therefore able to vote, irrespective of whether they are attending the meeting.
- III. In advance of the meeting the secretariat will send all elected members entitled to vote an email with voting buttons. Contributing members unable to attend the meeting will be able to submit a 'postal vote' which will be held by the secretariat and included in the tally of votes on the day.
- IV. The secretariat will circulate a list to all those attending the meeting noting which authorities are contributing members and so able to vote. Only elected members of contributing authorities are entitled to vote and only one vote per contributing authority.

### ***At the meeting***

- V. Candidates will be given the opportunity to speak at the meeting for 2 minutes.
- VI. A period of 10 minutes will be allowed for voting to take place. This is to be done via email. The secretariat will tally the votes, incorporating the 'postal votes' submitted in advance, noting which councils voted so any missing votes can be identified. Once it is confirmed all votes have been received the secretariat will pass the name of the winner to the Chair to announce.