

LGA SPECIAL INTEREST GROUP ON RADIOACTIVE WASTE MANAGEMENT AND NUCLEAR DECOMMISSIONING

Minutes of the Annual General Meeting held online on 13th March 2024

Present:

Cllr David Moore	Cumberland Council (Chair)
Cllr David Blackburn	Leeds City Council (NFLA Vice-Chair)
Cllr Mike Caswell	Somerset Council (Vice Chair)
Cllr Aidy Riggott	Lancashire County Council
Jonathan Cook	Cumberland Council
Eleanor Godesar	Dorset Council
Bethany Rance	East Suffolk Council
Richard Outram	Manchester City Council
Jonathan Holland	North Wales Councils
John Burton	Somerset Council
Louise Martin	Somerset Council
Chris Davies	South Gloucestershire Council
Jon Severs	South Gloucestershire Council
Rachel Whaley	Westmorland and Furness Council
Philip Matthews	Nuleaf
Chloe Atkinson	Nuleaf

1.	WELCOME AND APOLOGIES	ACTION
1.1	Cllr Moore welcomed everyone to the meeting.	
1.2	Apologies were received from Cllr Richard Smith- Suffolk County Council, Linda Townsend - Gloucestershire County Council, Andy Gutherson - Lincolnshire County Council, Cllr Jonathan Brook - Westmorland and Furness and Darren Crossley - Cumberland Council.	
1.3	It was confirmed that the meeting was quorate.	

2.	MINUTES OF THE MEETING HELD ON 14th JUNE 2023 AND MATTERS ARISING	
2.1	The minutes from the previous AGM were approved as an accurate record and will be uploaded to the Nuleaf website.	CA
2.2	All tasks have been successfully executed, including the meeting request with Paul Valance, which was fulfilled in January.	
3.	ELECTION OF OFFICERS	
3.1	Philip Matthews explained the process for the election of the Chair, in line with the Nuleaf Constitution. He confirmed that Cllr David Moore was the sole candidate and would be re-elected to serve for another term.	
3.2	Councillor Moore thanked members for his re-appointment. He noted that he was entering the third year as Chair and, under the Constitution, this would therefore be his final term. He expressed gratitude to everyone for their support and encouraged all to strive for another successful year ahead.	
3.3	Cllr Moore then announced that one candidate had been proposed for each of the two Vice Chair roles. He therefore confirmed that Cllr Mike Caswell, Somerset Council was re-appointed Vice Chair; and that Cllr David Blackburn, Leeds City Council, was re-appointed Vice-Chair (NFLA).	
4.	ANNUAL REPORT	
4.1	<p>The Executive Director tabled an Annual Report, providing an overview of activities over the past year.</p> <p>The Chair thanked the Nuleaf Secretariat for their work, and commented that it had been a successful year for the organisation.</p>	
5.	FINANCE AND FUNDING UPDATE	
5.1	The Executive Director reported that Nuleaf was in a relatively healthy financial situation. He noted that, as Financial Year 2023/24 has not yet ended it was not possible to provide a full financial report on income and expenditure for the year. Discussions on financial support from NDA Group were also ongoing and it was therefore also not possible to provide a draft budget for Financial Year 2024/25 at this stage.	
5.2	The Director confirmed that the Audited Accounts, along with a Finance Paper setting out the current financial situation and	

	projections for 24/25 would be tabled during an EGM at the June Steering Group meeting.	
5.3	He also proposed that an amendment should be made to the Nuleaf constitution to move the AGM to the summer meeting each year. By this point it would be possible to present the audited accounts and a full picture of income for the next year. This was agreed and a paper would be brought to the June meeting.	PM
6.	MEMBERSHIP FEES AND VOTING RIGHTS	
6.1	The Executive Director outlined the two types of membership fees and associated voting rights. Contributing members pay a fee and are entitled to voting rights, while Corresponding members have a different membership status.	
6.2	The Director noted the success of the Annual Gathering which was well attended by Contributing members. Each Contributing authority was provided with two places at the Gathering free of charge. One challenge of this was that local authorities had not always paid their membership fees by the time the Gathering took place. While no council had failed to pay their fees, there was a potential risk that Nuleaf could be left out of pocket if a local authority took up places at the Gathering but subsequently failed to renew their membership for the year.	
6.3	It was therefore requested that fees be settled within three months of an invoice being issued to minimize this risk. Failure to meet this deadline may result in the loss of voting rights, but this would be at the discretion of the Chair. This was agreed. It was also requested that members should be informed when an invoice had been issued to their local authority finance department, so they could ensure it was paid in time.	CA
7.	ANY OTHER BUSINESS	
7.1	It was noted that Nuleaf had not updated the membership list on the website to reflect the creation of the new unitary Somerset Council and to reflect the new local government arrangement in Cumberland and Westmorland and Furness. It was agreed to rectify this.	CA

ACTION LIST

13 ^h March 2024			
Item	Action	By	Outcome

2.1	Post Minutes of 2023 AGM on Website	CA	Done
5.4	Add AGM financial update to Steering Group Agenda in June.	PM	Done
6.3	Inform members when invoice is due.	CA	Done
7.1	Amend details of local authority members on the website to reflect recent local government changes.	CA	Done